**FORM: B-1**

**FUEL REQUISITION FORM**

|  |  |
| --- | --- |
| **Purpose** |  |
| **Month** |  |
| **Date of Request** |  |
| **Requested by and Signature** |  |

|  |  |
| --- | --- |
| **Speedometer (KM)** | **Current Reading:****Last Reading:** |
| **Amount Requested** |  |
| **Last Approved Budget** |  |
| **Verified by HR/Admn. Coordinator** |